



Responsibilities and Tasks of the Elections Committee

For each election of Governing Board members of the International Science Council ('ISC') an Elections Committee will be formed. The Elections Committee of the new Council, which will come into existence as the result of a merger of the International Council for Science ('ICSU') and the International Social Science Council ('ISSC') as of 30 June 2018, will be formed in December 2017 in line with the Statutes and Rules of Procedures of the International Science Council as approved by members of both organisations at the Joint Meeting in Taipei on 25-26 October 2017.

Composition

- The Elections Committee is normally chaired by the President of the ISC and is comprised of four additional members.
- For this first election in 2018, exceptionally, the Elections Committee will be co-chaired by the Presidents of ICSU and ISSC, and thus the Elections Committee will be composed of the two Presidents and four additional members elected by the membership of ISC (ICSU and ISSC).
- The members of the Elections Committee cannot be Governing Board members (except the President) or individuals who want to be a candidate for the Governing Board at the General Assembly for which they serve as Elections Committee members.

Responsibilities

- Organising the nominating process to select and nominate the candidates for all positions (Officers, including the President as well as the President-Elect, and Ordinary Members) within the Governing Board of ISC, to be elected at the General Assembly in Paris on 3-5 July 2018.
- Ensuring the quality and diversity in the composition of the Governing Board, honouring principles of multi-disciplinary representation, as well as regional and gender diversity. With regard to disciplinary representation, the Elections Committee will need to pay particular attention to helping ensure that there is a broad representation of different fields of science on the Governing Board.
- Safeguarding that the membership of the Governing Board reflects the multi-disciplinarity of the Council's Membership base, with particular attention being paid to ensuring effective representation of the different branches of science. The Membership of the Governing Board should also reflect regional and gender diversity.



- Warranting that the Governing Board Members will be individuals of the highest calibre who have widely recognised achievements and contributions to the scientific endeavour.
- Ensuring, as has been agreed by the members of both ICSU and ISSC during the joint meetings in Oslo in 2016 and Taipei in 2017, that within the first Governing Board (2018-2021) one Vice-President comes from a former ISSC member, one Vice-President, from a former ICSU member, and that at least one-third of the other members (excluding the President and the Vice-Presidents) come from former ISSC members.

Tasks

- Send out the request for proposals for names of the different Officers as well as Ordinary Members of the Governing Board to all voting members of ISSC and ICSU (who will be the Members of ISC at the official date of the merger, 30 June 2018) by 2 January 2018.
- Meet at least once in person at the ICSU office in Paris to review and screen the proposed candidates by the different Members in February 2018.
- Join remote meetings (via teleconference) as necessary.
- Consider, review and approach possible other candidates that can be added to the shortlist.
- Compose and send out shortlist of candidates to members by 2 March 2018.
- Reach out to and be in contact with the final candidates about availability and information and requirements of the process.
- Make sure at least two candidates are presented to the General Assembly for each position.
- Undertake all other matters necessary to ensure the nominating process for the General Assembly in 2018 is organised properly.

Nota Bene

- All tasks need to be fulfilled in line with the Statutes and Rules of Procedures of the International Science Council.
- The ICSU and ISSC secretariats will support the Elections Committee during the whole process.
- Travel expenses will be covered by ICSU and ISSC.



Annex: Extract of the Statutes and Rules of Procedure relevant to the Elections Committee

The agreed Statutes and Rules of Procedure of the new International Science Council include the following rules concerning and relevant to the Elections Committee:

Statutes:

V. General Assembly

11. The General Assembly is the highest authority of the Council. It shall, as appropriate and generally after recommendations from the Governing Board:

j) Elect the Members of the **Elections Committee**;

(...)

15. The General Assembly will vote with a different system for three different types of issues:

i. Regarding voting on scientific strategy and activities: 'One Member, One Vote', whereby each Member Organisation shall have one vote. Each Member Union or Association will have a weighted vote equal to the total number of Member Organisations divided by the total number of Member Unions and Associations, within the total Membership base.

ii. Regarding voting on elections and other procedural matters: each Member Organisation shall have one vote, except in cases where there are more than one Member Organisation representing the same country, territory or region as defined by the General Assembly, in which case the Members from that country, territory or region need to agree on a common voting position resulting in a single vote. Should there be no agreement amongst them, each Member Organisation shall have a proportion of that one vote. Exceptions to this voting rule may be agreed by a resolution of the General Assembly. Each Member Union or Association will have a weighted vote equal to the total number of country, territory or region votes divided by the total number of Member Unions and Associations, within the total Membership base.

iii. Voting on financial matters related to the budget and the dues structure: 'Weighting according to Dues', whereby each Member has a weighted vote based on its position in the Dues Scale.

(...)



VI. Governing Board

17. The Governing Board consists of:

- a) Six Officers, namely the President, two Vice-Presidents, the President-Elect, the Treasurer and the Secretary.
- b) Ten Ordinary Members.

All Members of the Governing Board are elected in their personal capacity.

18. Each Officer and each Ordinary Member has one vote.

19. The Membership of the Governing Board should reflect the multi-disciplinarity of the Council's Membership base, with particular attention being paid to ensuring effective representation of the different branches of science. The Membership of the Governing Board should also reflect regional and gender diversity.

(...)

VIII. Advisory Bodies

31. Various Standing Committees will be set up by the General Assembly to advise the Governing Board on key aspects of the Council's work and the Governing Board's duties. These Committees shall be appointed by the Governing Board on the basis of nominations by Members. The chair and vice-chair of the Standing Committees shall be Governing Board Members, and the committees shall include non-Governing Board Members. The Governing Board will select and appoint a group of up to four advisors who will assist in ensuring that the Committees will include people with the right knowledge and expertise.

Such Committees will include:

32. An **Elections Committee**, chaired by the President and including four additional Members proposed by the Governing Board and elected by the General Assembly will be responsible for advising on and managing the Governing Board nominations and election processes.

Rules of Procedure:

2. Voting Procedures

(...)

2.3 The election of the Members of the Governing Board at the General Assembly shall be by secret ballot. Each voting Member shall vote for no more names than there are vacancies to be filled. The number of votes to be cast by each voting Member shall be in conformity with Statute 15.



2.4 At each ballot, the candidates shall be ordered according to the number of votes each receives, and elected in that order.

2.5 If at any stage a choice must be made between candidates who have obtained the same number of votes, a separate ballot shall be taken.

(...)

5. Principles of Governing Board Composition

5.1 The role of the **Elections Committee** (as determined in Statute 32; see also Rule of Procedure 10.7) will be central to ensuring the quality and diversity in the composition of the Governing Board, honouring principles of multi-disciplinary representation, as well as regional and gender diversity, as laid down in Statute 19. With regard to disciplinary representation, the **Elections Committee** will need to pay particular attention to helping ensure that there is a broad representation of different fields of science on the Governing Board.

5.2 Governing Board Members will be individuals of the highest calibre who have widely recognised achievements and contributions to the scientific endeavour.

6. Election of Officers

6.1 At least 6 months in advance of an ordinary session of the General Assembly, each Member of the Council shall be invited by the **Elections Committee** to propose a single name for each of the offices of President-Elect, Secretary, Treasurer, and each of the two Vice-Presidents. Each proposal shall be accompanied by biographical information, a statement of motivation and the agreement of the candidate to serve if elected.

6.2 The **Elections Committee**, after reviewing these proposals and with appropriate regard to Rule of Procedure 5, shall propose a recommended shortlist of candidates containing two names for each Officer position listed under Rule of Procedure 6.1. The **Elections Committee** may include on this shortlist additional names not proposed by a Member of the Council if it deems the group of proposed candidates received to be inadequate.

6.3 The Election Committee shortlist shall be sent to all Members of the Council 4 months in advance of an ordinary session of the General Assembly.

6.4 If the **Elections Committee's** shortlist does not contain a Member's proposed candidate(s), the Member may re-submit the name(s) put forward or submit additional names in accordance with Rule of Procedure 6.1. Such re-submissions or new submissions of candidates must be received by the **Elections Committee** 2 months in advance of an ordinary session of the General Assembly.

6.5 The **Elections Committee's** shortlist of candidates for Officers and all resubmissions and additional submissions, shall be distributed to all Members at least 1 month in advance of the date of the ordinary session of the General Assembly. This shall constitute the final list of nominations.



6.6 In case any candidate as mentioned under 6.5 - for whatever reason - is unable to stand for election, leaving only a single candidate for that specific Officer's position, the **Elections Committee** will make sure that at the General Assembly another candidate is presented.

6.7 Election of the Officers by the General Assembly shall take place according to established voting procedures (see Statute 15 and Rule of Procedure 2).

7. Election of Ordinary Members of the Governing Board

7.1 Proposals for Ordinary Members of the Governing Board, accompanied by biographical information, a statement of motivation and the agreement of the candidate to serve if elected, shall be invited by the **Elections Committee** at least 6 months in advance of an ordinary session of the General Assembly.

7.2 The **Elections Committee**, after reviewing these proposals and with appropriate regard to Rule of Procedure 5, shall propose a recommended shortlist containing, if possible, at least twenty candidates. The **Elections Committee** may include on this shortlist additional names not proposed by a Member if it deems the group of proposed candidates received to be inadequate.

7.3 This shortlist shall be sent to all Members of the Council 4 months in advance of an ordinary session of the General Assembly.

7.4 If the **Elections Committee's** shortlist does not contain a Member's proposed candidate, the Member may re-submit the name put forward or submit additional names in accordance with Rule of Procedure 7.1. Such re-submissions or new submissions of candidates must be received by the **Elections Committee** 2 months in advance of an ordinary session of the General Assembly.

7.5 The **Elections Committee's** shortlist of candidates for Ordinary Members of the Governing Board and all resubmissions and additional submissions, shall be distributed to all Members at least 1 month in advance of the date of the ordinary session of the General Assembly. This shall constitute the final list of nominations.

(...)

10. Terms of Reference for Advisory Bodies

10.6 The **Elections Committee** shall be chaired by the President of the Council and shall consist of up to four additional Members, elected by the General Assembly out of at least 8 candidates proposed by the Governing Board. When the Governing Board decides on the 8 candidates to put forward, Members that are interested to be elected for another term will not take part in the discussion and decision.

10.7 No Member of the **Elections Committee** shall be a candidate for election to the Governing Board, as an Officer or Ordinary Member, at the particular General Assembly concerned.